



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

Minutes

ST. MARTIN CATHOLIC SCHOOL COUNCIL MEETING

Wednesday, September 20, 2023

A. ROUTINE MATTERS

1. Opening Prayer- Mr. Leheta
2. Roll Call

Catholic School Council Membership			
		Present	Absent
Principal	Mr. J. Tornabuono	✓	
Vice Principal	Mr. Y Leheta	✓	
Chair	Mrs. K. Poletto	✓	
Teacher Representative	Jennifer Nosewothy		
Student Representative			
Parish Representative			

Community Representative			
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OAPCE Representative			
Parent/Guardian Members			
	Mrs. V. Stephenson	✓	
	Mrs. S. Harkin		
	Mrs. G. Hutton	✓	
	Mrs. K. Duliban	✓	
	Mrs. J. Ewing		
	Mrs. A. Tomkins		
	Mrs. A. Hannah		
	Mrs. A. Tompkins		
	Mrs. E. Salverda		
	Mrs. L. Belcastro	✓	
	Mrs. N. Wallace	✓	
	Mrs. V. Forsyth	✓	
	Mrs. F. Trombetta	✓	
	Mrs. A. MacPherson	✓	
	Mrs. Z. Gunn	✓	
	Mrs. MacKay		

	Mrs. M. Aqualina		
	Mrs. Musani		
	Mrs. Weltz		
	Alicia Tompkins- Jovanovic		
	Mrs. Rachel Telford	✓	
	Mrs. Melissa Reale	✓	
	Mrs. Meaghan Valeri	✓	
	Miranda Mataseje	✓	
	Jordan McClanahan	✓	

- *Introductions of new members and current members*
- *Brief introduction of the meetings and structure*

3. Approval of Agenda

- *Agenda approved*

4. Elections of Chair and Co-Chairs

- Nomination of chair
 - *Mrs. Polletto - accepted*
 - *Acclaimed*
 - *Brief review of by-laws*

6. Disclosure of Conflict of Interest

- None

B. PRESENTATIONS

C. POLICIES FOR VETTING-FEEDBACK

- Review of policies

Governance Policies are being reviewed as part of the Establishment and Cyclical Review of Policies Policy (100.5) review process.

- Board By-Laws Policy 100.1
- Trustee Electronic Meetings (Board and Committees) Policy 100.8

Please submit your feedback to Anna Pisano by 12:00 p.m. September 28, 2023

- Admission of Elementary and Secondary Students Policy 301.1
- Community Use of Facilities Policy 800.2

Please submit your feedback to Anna Pisano by 12:00 p.m. November 1, 2023

D. PRINCIPAL'S REPORT

- 2023-2024 School Year Numbers
 - 528 students, status quo from last school year, ended with 522 students
 - Minor changes
 - One additional class
 - Kindergarten enrollment was low, with 3.5 classes, 15 students without an ECE
- New Staff
 - *Mrs. Neil-Buchan - Kindergarten*
 - *Possible construction for new development*
 - *Additional portables two new (grade 4, The projection for growth in the future*
 - *Dolores Procaccini (Administrative Assistant) - Replaces Carla Buffalino, who retired.*
 - *EA - Sara Mckelvie*

- *Cleaner - David Dorval*
- *Grade 4 - LTO Sharleen Hayward*
- *PTM (Primary Team member) - Marisa Barone*
- *Grade 8 - Christine Novakovich*
- *Music Teachers- Courtney Wilson and Jennifer McCabe*
- *50 staff*

- **Priorities for 2023-2024**

Some of our priorities for this year include:

- To support the academic success and well-being of Indigenous students

- To support students in meeting provincial math standards
 - *No EQAO results yet (gr. 3-6)*
 - *Look at data to improve our instructional practice*
 - *School and board average (provincial standards (1-4 scale)*
Scale: 1-2 low; 3- met standards; 4- exceeds standards - a sliding scale is used.
 - *EQAO dates last week of May - early June*
- To support the critical linkage between mental health and well-being and student success
 - *Work with our Board social worker*
 - *8-10 visits at school (private to families and school)*
 - *Families and children will maintain confidentiality*
- To improve support for children and youth with special education needs and their families
 - *The new portable houses special needs equipment for our students*
- To provide support for students to be successful in de-streamed learning environments.
 - The Ministry has eliminated the math levels (academic/applied) from the grade 9 levels; all are combined, De-streamed programs for grade 9 students.
 - AP classes are being offered at Blessed Trinity (Advanced Placement)
- To ensure that all young learners receive the necessary foundational

skills and early interventions in reading that are critical to future success

- *New Language Curriculum - explicit for teachers to help students learn how to read, a modified version of phonics and sound instructions*
 - *Patterns/sound walls*
 - *Greater emphasis on grammar*

On the Calendar

- Terry Fox Walk (Red & White) - Sept 22
 - *Spirit Day - red and white*
 - *Giant Tiger has donated \$500 on behalf of the school*
- WestLincolnComm.Cares Thanksgiving Food Drive - Sept 25-Oct 04
 - *Possible donations (cash-on-line) to be looked into*
- Rowan's Law (Concussion Awareness) – Purple Shirt – Sept 27
 - *Concussion awareness - Purple Shirt Day*
- Truth & Reconciliation - Orange Shirt Day - Sept. 29
 - *Orange shirt day*
 - *Classes will provide grade-level lessons*
 - *Books will be available in the library*

- Ladies Night Out - Oct – 5
 - *Tickets being offered via cash-on-line*
 - *Great prizes*
- PA Day – Oct 6
 - *Math, English, School Improvement*
- Thanksgiving - Oct 9
- Individual Education Plans sent home – Oct 17
- Lifetouch Retake – October 17
 - *Composite class photos*
- Grade 7 Vaccinations – Oct 25
 - *Public health - parental consent*
- Grade 2 to Heartland Forest – Oct 25
- Halloween at St. Martin - Oct 31
- Inuit Day - Nov 7
- Indigenous Veterans Day – Nov 8

- Remembrance Day / Feast of St. Martin - Nov 10
- Progress Reports Sent Home - Nov 14
- Bus Safety Presentations – Nov 16
- Louis Riel Day – Nov 16
- Bullying Awareness Week - Nov 20-24
- Parent–Teacher Interviews (4-7 pm) – Nov 21
- Project Plaid (Mental Health) Wear Plaid – Nov 23
- PA Day Nov 24
- CSC Meeting – Nov. 28
- Intermediate soccer (FOS)

3. Chairperson Report (Mrs. Poletto)

- Ladies Night Out - October 5 - SOLD OUT / Thank you to the Committee
- Christmas at St. Martin - Ornaments/ Concert
- Fundraising Events - Ladies Night Out / Krispy Kreme / Year End Family Social

- Fundraising Expenditures - Chromebooks

3. Catholic School Council Financial Report (2022-2023) ☐

As attached

4 Parish Report - Parish & School will work in partnership

5. Hot Lunch Report - Mrs Hutton

- Hot lunches will meet approved nutrition guidelines

F. STAFF REPORT - Covered Above

G. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

H. NEXT MEETING: November 28th, 6 pm

I. CLOSING PRAYER – Mr. Tornabuono

J. ADJOURNMENT

St. Martin Catholic School Council

For the 2022-2023 School Year

NOTE* Project Funds report refers to fundraising done for specific projects within the School

Sources and Uses of Project Funds (Fundraising)	
Fundraising balance for projects at the beginning of the period	7,322.98
Add Profits: Net Funds Raised - Funds collected minus expenses incurred to run fundraiser (amount from Analysis 1 below)	12,556.52
Subtotal	19,879.50
Subtract Purchases: Items purchased with funds raised (Profit) (amount from Analysis 2 below)	10,767.13
Fundraising balance at the end of the period	\$ 9,112.37

Analysis 1: Net Funds Raised (Funds raised less cost incurred to run fundraiser)

Activity	Revenue	Expenses	Profit
Fielding Estate Winery Fundraiser	14,429.15	14,429.15	2,956.44
Danceathon - Glow-in-the-dark Items	1,861.25	875.21	986.04
Krispy Kreme Donut Fundraiser	7,959.00	3,325.00	4,634.00
Mabel's Labels			55.44
Theme Basket Fundraiser	4,185.00	260.40	3,924.60
Totals			\$ 12,556.52

(Rebate Amt)

(Rebate Amt)

Analysis 2: Project Items (Purchased items with Fundraising profits)

Purchases	
Creative Playgrounds	1,293.85
Paul Davis Speaker (balance of cost)	294.45
Christmas Banner	300.56
ChristmasParade Expenses	326.28
Shrove Tuesday supplles/syrup/foil pans	90.60
Chromebooks	5,685.77
Purse Bingo Participation	200.00
St. Martin Year End Family Social	2,575.62
Total	\$ 10,767.13